**Dolton Public Library District**

**Board of Library Trustees**

**Special Board Meeting**

**Thursday, February 6, 2025/7:00 pm**

**MINUTES**

1. **Call to Order**

President Copeland called the February 6, 2025, Dolton Library Trustees Special Board Meeting to order at 7:00 pm.

1. **Roll Call**

Present: [Trustees] Copeland, Sorrell, Stewart, Fields, and Gonzalez.

Absent: [Trustees] Evans and Williams.

Also present are Attorney Joe Miller III and Library Director Keshia Garnett.

1. **Introduction of Visitors and Public Comments [visitors should keep their comments to two (2 minutes)]**

No Comments.

1. **Approval of Meeting Minutes**

 **A. Approval of Regular Board Meeting Minutes dated November 25,**

 **2024. (Action Item)**

 A motion to approve the meeting minutes from November 25, 2024, was

 Made by Trustee Stewart. Trustee Fields seconded the motion.

 Ayes: [Trustees] Sorrell, Copeland, Fields, Stewart, and Gonzalez.

 Nays: 0 / Absent: 2 [Trustees] Evans and Williams.

 Motion Passed: 5:0 with 2 absent Trustees, Evans and Williams.

 V. **Communications, Petitions, Resolutions, and Ordinances**

 **A. Discussions on the Following Topics:**

 **a. Library Furniture – Director Garnett**

 Library Director Garnett opened a discussion about Gaming systems, carts

 and chairs for a Teen Gaming Space in the Youth Services department.

 A motion to approve the purchase of the Gaming systems and carts was

 Made by Trustee Stewart. Trustee Sorrell seconded the motion.

 It was the decision of the board to not purchase the gaming chairs at this

 Time, but to possibly consider other seating options.

 Ayes: [Trustees] Copeland, Sorrell, Fields, Stewart, and Gonzalez.

 Nays: 0 / Absent: [Trustees] Evans and Williams.

 Motion Passed: 5:0 with 2 absent Trustees, Evans and Williams.

 b. **Library Programming – Director Garnett**

 Director Garnett opened a discussion about extended 1-day a

 Week library hours to accommodate After Hours library programs.

 Also discussed in conjunction with the After Hours library programs was the

 possibility of obtaining the Illinois Liquor in Libraries License.

 The Trustees: Copeland, Stewart, Sorrell, Fields, and Gonzalez voted

 AGAINST the Illinois Liquor in Libraries License.

 The Board agreed to re-visit the discussion on extended library hours for

 After Hours Library Programs.

 c. **Food Menu – Trustee Stewart**

 Trustee Stewart opened the discussion about the purchase of food for

 Board Meetings. The concern was the quantity of food items. The Board

 Unanimously agreed to scale down the purchase of food after the Board

 Meetings to “simple snacks and finger food.”

 d. **Board Approval for all Hiring/Firing – Trustee Stewart (This item will be**

 **discussed in Executive Session.)**

 e. **Directors Evaluation Schedule and Contract – Trustee Stewart (This item**

 **will be discussed in Executive Session.**)

 f. **HR Source – Director Garnett (This item will be discussed in Executive**

 **Session.)**

1. **Approval of Bills and Payroll**
2. **Approval for Bills and Payroll for November & December 2024. (Action Item)**

A motion was made by Trustee Stewart to approve the Bills and Payroll for

November and December 2024. The motion was seconded by Trustee Sorrell.

Ayes: [Trustees] Sorrell, Copeland, Stewart, Fields, and Gonzalez.

Nays: 0 / Absent: 2 [Trustees] Evans and Williams.

Motion Passed: 5:0 with 2 absent Trustees, Evans and Williams.

1. **Librarian’s Report**
* Director Garnett reported that, in December, our Library Christmas program with Celebration of Life Foundation: Toys for Tots was a great success, with over 200 participants.
* We are endeavoring to be able to process library cards offsite. SWAN will be assisting us with training. We are first on their list.
* TBS: They will install our new printer/scanner/fax system on February 11, 2025.
* Heritage: We have $93,000 from them to spend. We are considering expanding our Wi-Fi by installing ports inside and outside the library.
1. **New Business**
2. **LIMRiCC IGA (Intergovernmental Agreement) Resolutions (Action Item)**

**LIMRiCC has switched from Aetna Health Insurance to Blue Cross Blue Shield Health Insurance in this IGA Resolution.**

Trustee Stewart moved to approve the LIMRiCC Intergovernmental Agreement (IGA) Resolution, which Trustee Gonzalez seconded.

Ayes: [Trustees] Sorrell, Fields, Copeland, Stewart, and Gonzalez.

Nays: 0 / Absent: 2 [Trustees] Evans and Williams.

Motion Passed: 5:0 with 2 absent Trustees, Evans and Williams.

1. **Banking – Director Garnett**

Director Garnett discussed moving the library accounts from Fifth Third Bank to Wintrust Bank for better banking options.

The board unanimously approved Director Garnett's authorization to initiate funds transfer from Fifth Third Bank to Wintrust Bank.

Ayes: [Trustees] Copeland, Sorrell, Fields, Stewart, and Gonzalez.

Nays: 0 / Absent: 2 [Trustees] Evans and Williams.

Motion Passed: 5:0 with 2 absent Trustees, Evans and Williams.

1. **Phone Contract – Director Garnett**

Director Garnett opened the discussion about dismissing our current phone carrier AT&T, for COEO Solutions.

The Trustees unanimously agreed to end the contract with AT&T and sign with COEO for 3 years.

Trustee Stewart made a motion to end the contract with AT&T and sign a 3-year contract with COEO. Trustee Gonzalez seconded the motion.

Ayes: [Trustees] Copeland, Sorrell, Stewart. Fields, and Gonzalez.

Nays: 0 / Absent: 2 [Trustees] Evans and Williams.

Motion Passed: 5:0 with absent [Trustees] Evans and Williams.

1. **Hiring – President Copeland and Trustee Gonzalez ( This Item will be discussed in Executive Session)**
2. **Old Business**

None

 **Trustee Stewart made a motion to go into Executive Session and Trustee**

 **Fields seconded the motion. The time was 9:15 p.m.**

 Ayes: [Trustees] Fields, Stewart, Sorrell, Copeland, and Gonzalez.

 Nays: 0 / Absent: 2 [Trustees] Evans and Williams.

 Motion Passed: 5:0 with 2 absent Trustees, Evans and Williams.

1. **Executive Session – 5ILCS 120/2 (c) (1-21)**
2. **The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity, pursuant to 5ILCS 120/02 (c) (1), as amended by P.A. 93-0057**

**President Copeland called for a motion to reconvene the Special Board Meeting for February 6, 2025, at 10:00 p.m.**

**Trustee Stewart motioned to reconvene the Special Board Meeting after the Executive Session. Trustee Fields seconded the motion.**

Ayes: [Trustees] Sorrell, Fields, Stewart, Copeland and Gonzalez.

Nays: 0 / Absent [Trustee] Evans and Williams.

Motion Passed: 5:0 with absent [Trustees] Evans and Williams.

Also present are Attorney Joe Miller III and Library Director Keshia Garnett.

1. **Possible Action after Executive Session**
* The Board voted to terminate the Teen Programmer Adewole Adioye.
* The Board initiated a spending limit for the library Director of $1,000.
* The Board requested that they be emailed when meeting packets are ready for pickup on Thursdays.
* The Board requested that the Financial Reconciliations be made available for them by the 15th of each month.
* The Board requested names and job descriptions of the Digital Navigators and the library Page.
1. **President’s Message**

 None

1. **Adjournment**

President Copeland called for a motion to adjourn.

Trustee Stewart motioned to adjourn the February 6, 2025, Dolton Library Special Board Meeting. Trustee Fields seconded the motion.

Ayes: [Trustees] Copeland, Sorrell, Fields, Stewart, and Gonzalez.

Nays: 0 / Absent 2 [Trustees] Evans and Williams.

Motion Passed: 5:0 with absent [Trustees] Evans and Williams.

 The 02/06/2025, Special board Meeting adjourned at 10:16 p.m.