**Dolton Public Library District**

**Board of Trustees**

**Regular Board Meeting**

**Monday, July 22, 2024 / 7:00 pm.**

**Minutes**

1. **Call to Order**

President Copeland called to order the July 22, 2024, Dolton Library Trustees Regular Board Meeting at 7:04 pm.

1. **Roll Call**

Present: [Trustees] Sorrell, Gonzalez, Fields, Williams, Copeland, and Evans.

\*Note: Trustee Evans was present for medical reasons by teleconference call.

Absent: [Trustee] Stewart

Also present Attorney Joe Miller III, Library Administrator, Keshia Garnett, Circulation Supervisor, and Lillie Byrd

1. **Introduction of Visitors and Public Comments [visitors, please only take 2 minutes]**

Mr. James Range, and Ms. Ginger Williams.

1. **Approval Meeting Minutes.**
	1. **Approval of Regular Board Meeting Minutes dated June 24, 2024 (Action Item)**
2. A motion was made by Trustee Fields and seconded by Trustee Gonzalez to approve the meeting minutes for June 24, 2024, with corrections.

Ayes; [Trustees] Sorrell, Williams, Evans, Fields, Gonzalez, and Copeland.

Nays: 0

Motion Passed; 6:0

1. **Approval of Bills and Payroll**
	1. **Approval of Bills and Payroll for April 2024, May 2024, June 2024, and July 2024, (Action Item)**

 A motion to Table the Bills and Payroll for April, May, and June until the

 August 26, 2024, the motion was made by Trustee Fields and seconded by Trustee

 Gonzalez.

 Ayes: [Trustees] Sorrell, Fields, Gonzalez, Williams, Evans, and Copeland.

 Nays: 0

 Motion Passed: 6:0

1. **Librarian’s Report [Keshia Garnett]**

Mrs. Garnett's first two weeks:

* She was introduced to several of the library's vendors.
* Sat in on a couple of library programs.
* Researched info about library fundraising.
* Sent out a letter of introduction to school principals in the hope of partnering with the schools for Library Card Sign-Up Month, in September.
* Began working on the library budget 2024-2025.

1. **Communications, Petitions, Resolutions, Ordinances**
	1. **Discussion/Adoption of Resolution 2024-, a resolution authorizing signatory authority with Fifth Third Bank. (Action Item)**

 A motion was made to authorize signature authority with Fifth Third Bank to

 Keshia Garnett, Elizabeth Gonzalez, Danny Fields, Krystle Evans, and Louise

 Copeland

 The motion was made by Trustee Sorrell and seconded by Trustee Fields.

 Ayes; [Trustees] Williams, Fields, Gonzalez, Sorrell, and Copeland.

 Nays: Trustee Evans

 Motion Passed: 5:1

* 1. **Discussion/Adoption of Resolution 2024-, a resolution approving a proclamation for the Patricia Robinson Conference Room. (Action Item)**

A motion was made to name Study Room C the Patricia Robinson Conference Room. The motion was made by Trustee Fields and seconded by Trustee Sorrell.

Ayes: [Trustees] Williams, Evans, Fields, Sorrell, Gonzalez, and Copeland.

Nays: 0

Motion Passed: 6:0

1. **New Business**
	1. **ATA Group LLP. – Engagement Letter (Action Item)**

 A motion was made to approve the Engagement Letter from ATA Group LLP.

 The motion was made by Trustee Sorrell and seconded by Trustee Fields.

 Ayes: [Trustees] Sorrell, Fields, Gonzalez, and Copeland.

 Nays: [Trustees] Evans and Williams.

 Motion Passed: 4:2

1. **Old Business**

 None

1. **Executive Session – 5 ILCS 120/2 9 (c) (1-21)**

 None

1. **Possible Action After Session**

 None

1. **President’s Message**

President Copeland stated the responsibility of the Board of Trustees, by which they took a sworn oath was to keep the library going. She reminded the board that they all have to have the same mind and intent when it comes to the library business. Remember, we swore to serve the community and the district. This cannot be personal.

She encouraged the board to show support for the library programs by attending them when they can.

She also reminded them to be on time for the board meetings.

1. **Adjournment**

President Copeland called for a motion to adjourn the July 22, 2024 meeting.

A motion was made by Trustee Williams and seconded by Trustee Fields.

The meeting adjourned at 8:03 pm.

Ayes: [Trustees] Sorrell, Evans, Fields, Williams, Gonzalez, and Copeland.

Nays: 0

Motion Passed: 6:0