**Dolton Public Library District**

**Board of Library Trustees**

**Regular Board Meeting**

**Monday, October 28, 2024 / 7:00 p.m.**

**Minutes**

1. **Call to Order**

President Copeland called the Monday, Oct 28, 2024, Regular Board Meeting of Trustees to order at 7:03 p.m.

1. **Roll Call**

Present: [Trustees] Copeland, Stewart, Sorrell, and Fields.

Absent: [Trustees] Williams, Evans, and Gonzalez.

Also present were Attorney Hayley Loufek, and Executive Library Director Keshia Garnett.

Trustee Williams arrived at 7:35 p.m.

1. **Introduction of Visitors and Public Comments [Visitors should keep their comments to two (2) minutes.]**

Mr. Ed Steave and Mr. James Range.

1. **Approval of Meeting Minutes**
2. **Approval of Regular Board Meeting Minutes dated September 23, 2024 (Action Item)**

A motion to approve the meeting minutes from September 23, 2024, was made by Trustee Stewart and seconded by Trustee Sorrell.

Ayes: [Trustees] Sorrell, Copeland, Fields, Williams and Stewart.

Nays: 0 / Absent: 2 [Trustees] Evans and Gonzalez.

Motion Passed: 5:0 with 2 Absent [Trustees] Evans and Gonzalez.

1. **Communications, Petitions, Resolutions, and Ordinances**
2. **Highlights from the ILA 2024 Conference: Libraries Are LIT! Presentation by Trustee Williams.**

Trustee Williams reported that the October ILA 2024 Conference: Libraries Are LIT! was very informative and provided lots of resources. She especially found the workshop on Libraries and Disabilities educational.

1. **FEMA: Update by Trustee Stewart**

Trustee Stewart commented on his correspondence with Cook County to assign Dolton Public Library as a Disaster Recovery Center (DRC). He was informed that FEMA had already chosen sites in the South suburbs for community assistance. He was encouraged that the Dolton Library was placed on file should the future need arise.

1. **Librarian’s Report**

Keshia Garnett informed the board of the library’s successful programs for Hispanic Heritage Month. Ms. Gloria Contreras's art exhibit was amazing. The staff library card sign-up contest for September welcomed 73 new patrons, and Ms. Phyllis Washington won the contest with the most sign-ups.

1. **Approval of Bills and Payroll**
2. **Approval of Bills and Payroll for September 2024 (Action Item)**

A motion to approve the Bills and Payroll for September 2024 was made by Trustee Stewart and seconded by Trustee Williams.

Ayes; [Trustees] Sorrell, Williams, Fields, Stewart, and Copeland

Nays; 0 / 2 Absent [Trustees] Evans and Gonzalez

Motion Passed: 5:0 / 2 Absent [Trustees] Evans and Gonzalez

1. **Unfinished Business**
2. **2024-25 Budget Appropriation Ordinance (Action Item)**

Attorney Miller filed the approved 2024-25 Budget with the Cook County Clerk’s Office through the Cook County Tax Portal.

No Action Taken

1. **New Business**

Librarian Keshia Garnett requested a discussion of making Friday, 11/29/24, after Thanksgiving 11/28/24, an off day for the library staff.

Discussion by the board ensued, and a vote was taken.

A motion to approve the Friday, 11/29/24, after Thanksgiving 2024 as a day off

for the staff, it was made by Trustee Stewart and seconded by Trustee Fields.

Ayes: [Trustees] Williams, Copeland, Fields, Stewart.

Nays: 1 [Trustee] Sorrell / 2 Absent [Trustees] Gonzalez and Evans.

Motion Passed: 4:1 / 2 Absent[Trustees] Gonzalez and Evans.

1. **Executive Session – 5ILCS 120/2 ( c ) ( 1-21 )**

NONE

1. **Presidents Message**

President Copeland’s message to the trustees was to participate in the library programs. Be visible, be involved, and see what efforts the library staff has to make to produce a successful program. She also encouraged them to come up with program suggestions.

1. **Adjournment**

President Copeland called for a motion to adjourn the meeting.

Trustee Sorrell moved to adjourn the Monday, October 28, 2024, Regular Board Meeting of Trustees, which was seconded by Trustee Fields.

The meeting adjourned at 7:41 p.m.

Ayes: [Trustees] Williams, Fields, Sorrell, Copeland, and Stewart.

Nays: 0 / Absent [Trustees] Gonzalez and Evans.

Motion Passed: 5:0 / Absent [Trustees] Gonzalez and Evans.