**Dolton Public Library District**

**Board of Library Trustees**

**Regular Board Meeting**

**Monday, October 23, 2023 / 7:00 p.m.**

**Minutes**

1. **Call to Order**

President Copeland called the October 23, 2023 Regular Board Meeting to order at 7:02 p.m.

1. **Roll Call**

Present: [Trustees] Evans, Fields, Sorrell, Stewart, Williams, and Copeland

Also Present Attorney Maryclare Touhy, Business Manager Lisa Mwesigwa, and Interim Library Director Lillie Byrd.

Absent: Trustee Jackson

1. **Public Comments (visitors should keep their comments to 2 minutes)**

Visitors: Ms. Sharon Flanagan, Ms. Lottie Marie Tyson, Ms. Ginger Williams, and Mr. Edward Steave.

1. **Approval of Meeting Minutes**
2. **Approval of Regular Board Meeting Minutes dated 09/25/2023 (Action Item)**

A motion was made by Trustee Stewart to approve the Regular Board Meeting Minutes from 09/25/23; seconded by Trustee Fields

Corrections were stated by Trustee Sorrell for revisions to the 09/25/2023 Meeting Minutes.

A motion was made by Trustees Stewart to amend the minutes as stated by Trustee Sorrell; seconded by Trustee Fields

Ayes: [Trustees] Evans, Fields, Sorrell, Stewart, Williams, and Copeland.

Nays: 0

Motion Passed: 6:0

Vote for motion on the table to approve the Regular Board Meeting Minutes from 09/25/23.

Ayes: [Trustees] Evans, Fields, Stewart, Sorrell, Williams, and Copeland

Nays: 0

Motion Passed: 6:0

1. **Communications, Petitions, Resoutions, and Ordinances**
2. **AN ORDINANCE OF THE DOLTON PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS ADOPTING THE 2024 REGULAR MEETING SCHEDULE**

A motion was made by Trustee Evans to approve an Ordinance of the Dolton Public Library District, Cook County, Illinois Adopting the 2024 Regular Meeting Schedule; seconded by Trustee Williams.

Ayes: [Trustees] Evans, Fields, Sorrell, Stewart, Williams, and Copeland

Nays: 0

Motion Passed: 6:0

1. **Librarian’s Report [Lillie Byrd]**

Interim Director Lillie Byrd presented the report to the Board.

1. **Approval of Bills & Payroll**
2. **Approval of Bills & Payroll for October 2023**

A motion was made by Trustee Stewart to approve the Bills and Payroll for October 2023; seconded by Trustee Fields

Ayes: [Trustees] Evans, Fields, Sorrell, Stewart, Williams, and Copeland

Nays: 0

Motion Passed: 6:0

1. **Unfinished Business**
2. **A RESOLUTION AMENDING THE AMENDED INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION TO ALLOW FOR SUBSTANTIVE AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT**

A motion was made by Trustee Stewart to approve a Resolution Amending the Amended Intergovernmental Agreement providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination to Allow for Substantive Amendments to the Intergovernmental Agreement; seconded by Trustee Fields

Ayes: [Trustees] Evans, Fields, Stewart, Sorrell, Williams, and Copeland

Nays: 0

Motion Passed: 6:0

1. **A RESOLUTION AMENDING THE AMENDED INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION TO ALLOW FOR ADMINISTRATIVE AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT**

A motion was made by Trustee Stewart to approve a Resolution Amending the Amended Intergovernmental Agreement providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination to Allow for Administrative Amendments to the Intergovernmental Agreement; seconded by Trustee Williams.

Ayes: [Trustees] Evans, Fields, Stewart, Sorrell, Williams, and Copeland.

Nays: 0

Motion Passed: 6:0

1. **New Business**
2. **StayFocusedMedia, Videographer/Social Media Proposal, presented by Ed Steave (Action Item)**

Mr. Ed Steave presented his written proposal to advertise for the library through his videographer/photographer services.

Attorney Touhy stated that if it is the pleasure of the Board she will work with Mr. Steave to draft an agreement related to the terms and conditions of the proposal.

Business Manager Lisa Mwesigwa stated that there are funds in our budget for advertising.

1. **Presidents Message**

President Copeland said she was very pleased with the repaved parking lot. She also said that she is always open to NEW ideas that will benefit the library and the community because that is what we are about, the community.

1. **Adjournment**

A motion was made by Trustee Stewart to adjourn the 10/23/2023 Regular Board Meeting; seconded by Trustee Evans

Ayes: [Trustees] Evans, Fields, Stewart. Sorrell, Williams, and Copeland.

Nays: 0

Motion Passed: 6:0

President Copeland adjourned the 10/23/2023 Regular Board Meeting at 7:45 p.m.