

IVAG

Dolton Public Library District

Board of Library Trustees

Board Meeting

Via Zoom

Monday, November 28, 2022/ 7:00pm

Minutes

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**Call to Order**- President Jackson called the 11/28/22 Regular Trustee Board Meeting to order at **7:01pm**

**Roll Call** – [Trustees] Jackson, Copeland, Gonzalez, Sorrell, Wallace-Culp, Fields & Collins

**Also Present** – Attorney Baumann, Administrative Librarian – Allyson Withers and **(arrived at 7:08pm)** Business Manager – Lisa Mwesigwa

**Introduction of Visitors and Public Comments [visitors should keep their comments to two (2 minutes)]**

None

**Approval of Meeting Minutes**

A. **Approval of Regular Board Meeting Minutes dated October 24, 2022 (Action Item)**

A motion was made by Trustee Copeland and seconded by Trustee Fields to approve the 10/24/22 Regular Board Meeting Minutes.

Ayes: [Trustees] Jackson, Copeland, Gonzalez, Sorrell, Wallace-Culp, Fields, and Collins

Nays: None

Motion Passed: 7:0

B. **Approval of Regular Board Meeting Minutes dated June 27, 2022 (Action Item)**

A motion was made by Trustee Wallace- Culp and seconded by Trustee Copeland to approve the 6/27/22 Regular Board Meeting Minutes.

Ayes: [Trustees] Jackson, Copeland, Gonzalez, Sorrell, Wallace-Culp, Fields, and Collins

Nays: None

Motion Passed: 7:0

**Librarian's Report [Allyson Withers]****Unfinished Business****A. Communication Equipment for Board – [Lisa Mwesigwa] (Action Item)**

President Jackson stated that she wished Lojack to be placed on the equipment and asked Trustee Fields for his opinion on the type of equipment and to try one of the models with the needed specifications out prior to the purchase. Pending his recommendation the purchase could be made.

A motion was made by Trustee Fields and seconded by Trustee Gonzalez to go ahead with the Communication Equipment for the Board after Trustee Fields recommendation.

Ayes: [Trustees] Jackson, Copeland, Gonzalez, Sorrell, Wallace-Culp, Fields and Collins

Nays: None

Motion Passed: 7:0

**B. New Electric Heater in HVAC System – Back Parking Lot Vestibule (Action Item)**

Information of the three companies was sent to President Jackson. President Jackson reviewed and she recommended that the board go with Arctic and asked for the board to provide their feedback via email to the Librarian. Unless the board felt otherwise, the repair could be done after the holidays. The email vote from the board members was to use Arctic.

Wallace-Culp - not at home

Copeland - wants to go with Arctic

Gonzalez - wants to go with Arctic

Sorrell - not at home

Fields - wants to go with Arctic

Collins - wants to go with Arctic

Pres. Jackson - wants to go with Arctic

**C. 2023 Holidays (Action Item)**

President Jackson asked that a motion be made for more information be given to all the Trustees seeing what other libraries are doing concerning holidays being off. A spreadsheet of this information was prepared and given initially to the President.

Trustee Wallace-Culp made a motion to have more information given to the board to see what other libraries are doing regarding holidays and it was seconded by Trustee Fields. President Jackson stated to send all the Trustees the information concerning the holidays observed by the other libraries in a spread sheet and, they should give to the Librarian a 'yes' vote for the (additional) MLK holiday and if not a traded or voting 'no'. This vote information should be sent to the President.

IVA(3)

The email vote was being off on M.L.K. Day

Ayes – 5

Nays – 0

Abstentions - 2

**New Business**

**A. Tax Levy Ordinance – [Attorney Baumann] (Action Item)**

Attorney Baumann read the ordinance to the Board.

A motion was made by Trustee Fields and seconded by Trustee Collins to adopt and pass the Tax Levy Ordinance.

Ayes: [Trustees] Jackson, Copeland, Gonzalez, Sorrell, Wallace-Culp, Fields, and Collins

Nays: None

Motion Passed: 7:0

**Executive Session – 5ILCS 120/2 (c) (1-21)**

**President's Message**

President Jackson reminded persons that Covid is still around coming back – and to be careful. All should be cognizant of this to make sure hand-washing and masking is still in place.

**Adjournment**

A motion was made by Trustee Wallace- Culp and seconded by Trustee Fields to approve adjourning 11/28/22 Regular Board Meeting.

Ayes: [Trustees] Jackson, Copeland, Gonzalez, Sorrell, Wallace-Culp, Fields, and Collins

Nays: None

Motion Passed: 7:0

President Jackson adjourned the 11/28/22 regular Trustee Board Meeting at  
**8:07 pm**