**BOARD OF LIBRARY TRUSTEES**

**Regular Meeting**

**Monday, October 25, 2021/ 7:00 pm (CST)**

**Library**

**Via Zoom**

**Minutes**

**Call to Order**

President Jackson called the Regular Board of Trustees Meeting dated for 10/25/21 to order at ***7:08pm***

**Roll Call**

Present: [Trustees] Jackson, Gonzalez, Sorrell, Fields, & Collins

Also Present: Attorney Baumann, Administrative Librarian – Allyson Withers and Business Manager – Lisa Mwesigwa

Absent: Trustee Copeland and Trustee Wallace-Culp

**Introduction of Visitors and Public Comments [visitors please only take 2 minutes]**

[None]

**Approval of Meeting Minutes**

1. **Approval of Regular Board Meeting Minutes dated September 27, 2021 (Action Item)**

A motion was made by Trustee Sorrell and seconded by Trustee Collins to approve the Regular Board Meeting Minutes dated September 27, 2021.

Ayes: [Trustees] Gonzalez, Sorrell, Fields, Collins & Jackson

Nays: None

Motion Passed: 5:0

**Communications, Petitions, Resolutions, Ordinances**

1. **Payment Resolution [Attorney Baumann] (Action Item)**

A motion was made by Trustee Fields and seconded by Trustee Sorrell to approve the Payment Resolution 1025–2021. Attorney Baumann sent an email copy to everyone during the meeting.

Ayes: [Trustees] Gonzalez, Sorrell, Fields, Collins & Jackson

Nays: None

Motion Passed: 5:0

**Librarian’s Report [Allyson D. Withers]**

***Trustee Wallace- Culp arrived to the meeting at 7:40pm***

**Unfinished Business**

1. **Window Company Choice (Action Item)**

The Board wished the Administrative Librarian to find other window companies to bring forth prior to the next board meeting that provided some sort of warranty/guarantee on their labor, so that the trustees would have a chance to review. This was tabled until that time.

1. **Security Update (Attorney Baumann)**

Attorney Baumann stated that she had reviewed the contract and all the necessary legal language was place in it and she had sent the contract via DocuSign, but would send it again, since it could not be read.

**New Business**

1. **Cleaning RFQ (Action Item)**

The Board had asked that the Business Manager provide what was paid to System 4 in the last year. The Board also asked for the Administrative Librarian to get some proposals from other cleaning companies to bring forth prior to the next board meeting, so that the trustees would have chance to review prior to their voting on a company. This was tabled until that time.

1. **Approval of 2022 Holidays DPLD Observes (Action Item)**

A motion was made by Trustee Wallace-Culp and seconded by Trustee Fields to approve the 2022 Holidays minus the day after Christmas of 12/26/22, although it states on the calendars that this is the date it will be observed,

Ayes: [Trustees] Gonzalez, Sorrell, Wallace-Culp, Fields, Collins & Jackson

Nays: None

Motion Passed: 6:0

1. **Approval of 2022 DPLD Board of Trustees Meetings (Action Item)**

A motion was made by Trustee Gonzalez and seconded by Trustee Sorrell to approve the 2022 Board of Trustees Meeting,

Ayes: [Trustees] Gonzalez, Sorrell, Wallace-Culp, Fields, Collins & Jackson

Nays: None

Motion Passed: 6:0

**Executive Session – 5 ILCS 120/2 (c) (1-21)**

1. **Summary of Hearing (Attorney Baumann)**

A motion was made by Trustee Fields and seconded by Trustee Sorrell to move from Regular Session to Executive Session at ***8:28 pm***

Ayes: [Trustees] Gonzalez, Sorrell, Wallace-Culp, Fields, Collins & Jackson

Nays: None

Motion Passed: 6:0

Roll Call: [Trustees] Gonzalez, Sorrell, Wallace-Culp, Fields, Collins, Jackson & Attorney Baumann

Back in Regular Session from Executive Session at ***9:28pm***

Roll Call: [Trustees] Gonzalez, Sorrell, Wallace-Culp, Fields, Collins, Jackson & Attorney Baumann, Allyson Withers, & Lisa Mwesigwa

Item nine – Agreed to form 2 committees.

**President’s Message**

Be Kind to yourself and others

**Adjournment**

A motion was made by Trustee Wallace – Culp and seconded by Trustee Sorrell to adjourn the 10/25/21 Regular Board of Trustees meeting:

Ayes: [Trustees] Gonzalez, Sorrell, Wallace-Culp, Fields, Collins & Jackson

Nays: None

Motion Passed: 6:0

President Jackson adjourned the 10/25/21 Regular Board of Trustees Meeting at ***9:34 pm***