**DOLTON PUBLIC LIBRARY DISTRICT**

**BOARD OF LIBRARY TRUSTEES**

**Regular Board Meeting**

**Monday November 23, 2020/ 7:00 pm**

**Via Zoom**

**Minutes**

**Call to Order**

President Jackson called the Regular Board of Trustees Meeting dated for 11/23/20 to order at ***7:12pm***

**Roll Call**

Present: [Trustees] Jackson, Gonzalez, Sorrell, & Fields

Absent: Trustee Wallace-Culp and Trustee Copeland

Also Present: Attorney D. Baumann, Administrative Librarian - Allyson Withers and Business Manager – Lisa Mwesigwa

**Introduction of Visitors and Public Comments [visitors should chat their comments/questions and provide their email address for a response]**

[None]

**Approval of Meeting Minutes**

**A. Approval of Regular Board Meeting Minutes dated October 26, 2020 (Action Item)**

 **Response to Roll Call:**

 A motion was made by Trustee Sorrell and seconded by Trustee Gonzalez to approve the Regular Board Meeting Minutes dated October 26, 2020.

Ayes: [Trustees] Gonzalez, Sorrell, Fields & Jackson

Nays: None

 Motion Passed: 4 - 0

 **Communications, Petitions, Resolutions, Ordinances**

1. **Tax Levy Ordinance – Attorney Baumann (discussion of confirmation of Levy Submission)**

Attorney Baumann stated that she had gotten the needed signatures and should have the

Tax Levy filed by Friday, 11.27/20 since there is a deadline for the same. It was mentioned that since we are living in a Covid Environment that we want to make sure that we do not wait until the last minute to file our tax levy and the library would need notification of the same for our records.

1. **Resolution for extension of emergency payment of invoices (Attorney Baumann)**

**Response to Roll Call:**

 A motion was made by Trustee Gonzalez and seconded by Trustee Fields to approve the Resolution 11.23.2020 for the extension of emergency payment of invoices.

Ayes: [Trustees] Gonzalez, Sorrell, Fields & Jackson

Nays: None

1. Motion Passed: 4 - 0

**Librarian’s Report [Allyson D. Withers]**

**Unfinished Business**

 **Standards Book Summary**- summary of the standards and checklist discussed by the Board.

**New Business**

1. **Covid – 19 – new protocols –discussion**

The Board discussed the guidelines that are to be observed for this pandemic environment.

1. **Voting of Holidays observed by DPLD in 2021 (Action Item)**

A motion was made by Trustee Sorrell and seconded by Trustee Gonzalez to approve the listing of Holidays to be observed by DPLD in the year 2021.

Ayes: [Trustees] Gonzalez, Sorrell, Fields & Jackson

Nays: None

Motion Passed: 4 - 0

1. **Voting of Board of Trustees meeting dates in 2021 (Action Item)**

A motion was made by Trustee Sorrell and seconded by Trustee Fields to approve the Board of Trustees meeting date in the year 2021.

Ayes: [Trustees] Gonzalez, Sorrell, Fields & Jackson

Nays: None

Motion Passed: 4 - 0

 **Executive Session – 5 ILCS 120/2 (c) (1-21)**

 **President’s Message**

President Jackson stated that all should take heed to follow all the guidelines set forth by the Mayor, Governor and CDC because this pandemic is real and can affect anyone. She stated that she wished all to be safe and sound and wished all a Happy Thanksgiving Holidays.

 **Adjournment**

A motion was made by Trustee Sorrell and seconded by Trustee Gonzalez to adjourn the 11.23.20 Board of Trustees meeting.

Ayes: [Trustees] Gonzalez, Sorrell, Fields & Jackson

Nays: None

Motion Passed: 4 – 0

President Jackson adjourned the 11.23.20 Board of Trustees Meeting at ***7:34pm.***