**DOLTON PUBLIC LIBRARY DISTRICT**

**BOARD OF LIBRARY TRUSTEES**

**Regular Board Meeting**

**Monday October 26, 2020/ 7:00 pm**

**Via Zoom**

**Minutes**

**Call to Order**

President Jackson called the Regular Board of Trustees Meeting dated for 10/26/20 to order at ***7:16pm***

**Roll Call**

Present: [Trustees] Jackson, Copeland, Sorrell, & Fields

Absent: Trustee Wallace-Culp and Trustee Gonzalez

Also Present: Attorney D. Baumann, Administrative Librarian - Allyson Withers and Business Manager – Lisa Mwesigwa

**Introduction of Visitors and Public Comments [visitors should chat their comments/questions and provide their email address for a response]**

[None]

**Approval of Meeting Minutes**

**Approval of Regular Board Meeting Minutes dated September 28, 2020 (Action Item)**

**Response to Roll Call:**

A motion was made by Trustee Copeland and seconded by Trustee Sorrell to approve the Regular Board Meeting Minutes dated September 28, 2020.

Ayes: [Trustees] Copeland, Sorrell, Fields & Jackson

Nays: None

Motion Passed: 4 - 0

**Communications, Petitions, Resolutions, Ordinances**

1. **Resolution for Board approval of IGA (Intergovernmental Agreement for Coronavirus Relief Funds) – Attorney D. Baumann (Action Item)**

**Response to Roll Call:**

A motion was made by Trustee Fields and seconded by Trustee Copeland to approve the Resolution for Board approval of the IGA (Intergovernmental Agreement for Coronavirus Relief Funds).

Ayes: [Trustees] Copeland, Sorrell, Fields & Jackson

Nays: None

Motion Passed: 4 – 0

***Trustee Elizabeth Gonzalez arrived to meeting at 7:37pm***

1. **Tax Levy Ordinance – Attorney Baumann (Action Item)**

**Response to Roll Call:**

A motion was made by Trustee Fields and seconded by Trustee Gonzalez with the condition of corrections given by Trustee Sorrell, to be made by Attorney Baumann, in Section E. of Buildings and Grounds of the document.

Ayes: [Trustees] Jackson, Copeland, Gonzalez, Fields, and Sorrell

Nays: None

Motion Passed: 5:0

**Librarian’s Report [Allyson D. Withers]**

**Unfinished Business**

1. **HVAC Proposal (Action Item)**

**Response to Roll Call:**

A motion was made by Trustee Sorrell and seconded by Trustee Copeland to accept the 2020 Dorian HVAC Proposal with the conditions that date adjustments be made since most of the year, the library was closed.

Ayes: [Trustees] Jackson, Copeland, Gonzalez, Fields, and Sorrell

Nays: None

Motion Passed: 5:0

**Grants - reports**

* + - 1. **Next Generation (Lisa Mwesigwa)**

Ms. Mwesigwa told that due to the pandemic and the parameters that we had in place to collaborate with South Holland and Harvey libraries, we were not awarded this grant, but we will try for it again next year.

* + - 1. **Age Options (Lisa Mwesigwa)**

Ms. Mwesigwa reiterated that we have gotten this grant and that it is earmarked to be utilized for seniors’ use of technology and the library is in the process of working out a technology program in which to introduce seniors to this aspect.

* + - 1. **Cook County CARES (Allyson Withers)**

Ms. Withers mentioned again that this is a grant that is being offered to now district libraries as well as municipal libraries to cover the extra costs involved with PPE for the pandemic. The resolution that was passed in this meeting is a requirement for this application**.**

* + - 1. **Per Capita (Allyson Withers)**
         1. **Standards Book Summary/Checklists**

Ms. Withers explained that the reading and reviewing of the new Serving Our Public: Standards for Illinois Public Libraries is a requirement for all library staff, and library Board Trustees to read. All Trustees were given a copy of this publication, but at the November Meeting, she stated that summaries and checklists of the various chapters of the publication would be given to the Trustees. She mentioned that at the Weekly Library Staff Meetings, she is reviewing all of the chapters and having a discussion with the library staff on the same. This should be completed by November 6, 2020. She explained further that there was word that the Per Capita was going to have an extension to that of March 2021, but Ms. Withers is still working on the grant as if it were still due in January 2021, since there still has not been any official word of an extension.

**New Business**

1. **Voting on closure of November 3, 2020 (Election Day) (Action Item)**

A vote by consensus to remain open on Tuesday, November 3, 2020

Ayes: [Trustees] Jackson, Copeland, Gonzalez, Fields and Sorrell

Nays: None

Motion Passed: 5:0

**Executive Session – 5 ILCS 120/2 (c) (1-21)**

[None]

**President’s Message**

Everyone to stay safe and sound

**Adjournment**

**Response to Roll Call:**

A motion was made by Trustee Sorrell and seconded by Trustee Gonzalez to adjourn the 10/26/20 Regular Board Meeting.

Ayes: [Trustee] Jackson, Copeland, Gonzalez, Fields, and Sorrell

Nays: None

Motion Passed: 5:0

President Jackson adjourned the 10/26/20 Regular Board Meeting at ***8:11pm***