**DOLTON PUBLIC LIBRARY DISTRICT**

**BOARD OF LIBRARY TRUSTEES**

**Special Board of Trustees Meeting**

**Via Zoom**

**Monday, August 31, 2020/ 7:00**

**Minutes**

**Dolton Public Library District Agenda**

**Hearing on Ordinance 2020-21**

**August 31, 2020**

**Public Hearing**

As published in a notice in the July 31, 2020 issues of the Daily Southtown, Chicago Tribune and on the Library’s website, a public hearing on the Library’s Annual Budget and Appropriation Ordinance will be held via Zoom at 7:00 pm.

1. **Opening of the Hearing**

President Jackson opened the Public Hearing at ***7:08pm***

Present: [Trustees – Jackson, Fields, Sorrell, and Copeland]

Absent: [Trustees – Gonzalez and Wallace-Culp]

Also Present: Library Administrator – Allyson Withers

 Business Manager – Lisa Mwesigwa

 Board Attorney – Attorney Deidre Baumann

1. **Audience Comments**

[No visitors]

1. **Closing of the Hearing (7:15 pm)**

**Special Board Meeting date Monday, August 31, 2020**

**Call to Order**

President Jackson called the Special Board Meeting of Library Trustees August 31, 2020 meeting to order at ***7:20 pm*** via Zoom

**Roll Call**

Present: (Trustees) Jackson, Fields, Sorrell, Copeland

Absent: (Trustees) Gonzalez and Wallace-Culp

Also Present: Attorney D. Baumann, (Library Director) Allyson Withers, (Business Manager) Lisa Mwesigwa

**Introduction of Visitors and Public Comments**

[None]

**Approval of Meeting Minutes**

1. Approval of Regular Board Meeting Minutes dated July 27, 2020 (Action Item)

Response to Roll Call:

A motion was made by Trustee Copeland and seconded by Trustee Fields to approve the Regular Board Meeting Minutes dated July 27, 2020.

 Ayes: [Trustees] Copeland, Jackson, Sorrell, and Fields

 Nays: None

 Motion Passed: 4 – 0

**Communications, Petitions, Resolutions, Ordinances**

1. 2020-21 Budget Appropriation Ordinance (Action Item) – [Attorney Baumann]

A motion was made by Trustee Copeland and seconded by Trustee Fields to approve the 2020-21 Budget Appropriation Ordinance.

 Ayes: [Trustees] Copeland, Jackson, Sorrell, and Fields

 Nays: None

 Motion Passed: 4 – 0

1. 2% Maintenance Levy Ordinance (Action Item) [Attorney Baumann]

A motion was made by Trustee Copeland and seconded by Trustee Fields to approve the 2% Maintenance Levy Ordinance.

 Ayes: [Trustees] Copeland, Jackson, Sorrell, and Fields

 Nays: None

 Motion Passed: 4 – 0

**Trustee V. Wallace-Culp joined the Special Board Meeting at 7:41pm**

1. Resolution for payment of invoices extension – 90 days (Attorney Baumann) (Action Item)

A motion was made by Trustee Fields and seconded by Trustee Sorrell to approve the Resolution for payment of invoices extension for 90 days.

 Ayes: [Trustees] Copeland, Jackson, Sorrell, Wallace-Culp and Fields

 Nays: None

 Motion Passed: 5 – 0

**Librarian’s Report [Allyson D. Withers]**

**Unfinished Business**

1. Security - Discussion
2. E-Signature Information (Attorney Baumann)

The suggestion was given that DocuSign should be investigated to use for signage of documents. The Library Administrator would look into this and establish so that the documents could be sent out and the final documents sent to the Board Attorney for filing purposes.

**New Business**

1. FOIA

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**Executive Session – 5 ILCS 120/2 (c) (1-21)**

**President’s Message**

President Jackson stated that she was glad that everyone was safe and sound. And also explained about how neighbors in the community have a set up with Ring and you do not have to have a doorbell. She also mentioned to continue to keep Trustee Gonzalez in prayer.

**Adjournment**

Response to Roll Call:

A motion was made by Trustee Sorrell and seconded by Trustee Copeland to adjourn the Monday, August 31, 2020 Special Board Meeting.

 Ayes: [Trustees] Copeland, Jackson, Sorrell, and Fields

 Nays: None

 Motion Passed: 5 – 0

President Jackson adjourned the meeting at ***8:03pm***