**DOLTON PUBLIC LIBRARY DISTRICT**

**BOARD OF LIBRARY TRUSTEES**

**Regular Meeting**

**Monday, February 24, 2020/ 7:00**

**Library**

**Held at 14037 Lincoln Avenue**

**Dolton, IL 60419**

**Minutes**

**Call to Order**

President Jackson called the February 24, 2020 Trustee Board Meeting to order at

***7:14 pm.***

**Roll Call**

Present: **(**Trustees) Jackson, Copeland, Robinson, Gonzalez

Also Present: (Administrative Librarian) Allyson Withers and (Business Manager)

Lisa Mwesigwa

Absent: (Trustees) Wallace-Culp, Sorrell, and Fields

Attorney D. Baumann

**Introduction of Visitors and Public Comments [visitors please only take 2 minutes]**

Sharon Flannigan - resident of Dolton, IL

**Approval of Meeting Minutes**

A. Approval of Regular Board Meeting Minutes dated January 27, 2020 (Action Item)

A motion was made by Trustee Robinson and seconded by Trustee Copeland to approve the January 27, 2020 Board Meeting Minutes with corrections on page 2.

Response to Approval:

Yeas - [Jackson, Copeland, Robinson, & Gonzalez]

Nays – None

The Motion Passed: 4-0

**Approval of Bills and Review of Financial Statements & Payroll**

1. February 2020 (Action Item)

A motion was made by Trustee Gonzalez and seconded by Trustee Copeland to approve the Bills and Review of Financial Statements & Payroll for February 2020.

Response to Approval:

Yeas - [Jackson, Copeland, Robinson, & Gonzalez]

Nays – None

The Motion Passed: 4-0

**Communications, Petitions, Resolutions, Ordinances**

**Reports of Committees and Officers**

1. Public Relations/Marketing Committee (Trustee Copeland – Chairperson)
2. Minutes from Public Relations Committee Meeting 2.10.20
3. Finance Committee (Trustee Robinson – Chairperson)
4. Minutes from Finance Committee Meeting of 2.10.10
5. Labor & Employment
6. Building & Grounds/Construction (President Jackson – Chairperson)
7. Policy Committee (Trustee Wallace-Culp - Chairperson)

Meeting dated 2.11.20 - cancelled

**Librarian’s Report [Allyson D. Withers]**

**Unfinished Business**

1. **Proposals on I.T. Room Temperature Gage (Action Item) – (Attorney Baumann update)**

A motion was made by Trustee Robinson and seconded by Trustee Gonzalez to approve the Arctic Company to complete the project of the I.T. Temperature Gage Room.

Response to Approval:

Yeas - [Jackson, Copeland, Robinson, & Gonzalez]

Nays – None

The Motion Passed: 4-0

1. **Lobby Doors Extended Warranty Update (Attorney Baumann)**
2. **Computer Proposals (Action Item) – (Attorney Baumann update)**

A motion was made by Trustee Robinson and seconded by Trustee Copeland to approve that Heritage is the group to provide the computers since they came in

less than the other group.

Response to Approval:

Yeas - [Jackson, Copeland, Robinson, & Gonzalez]

Nays – None

The Motion Passed: 4-0

1. **Security Proposal(s) – (Action Item)**

A motion was made by Trustee Robinson and seconded by Trustee Copeland to approve have American Heritage Protective Services and AGB Security Services at the March Board Meeting in which to narrow the candidates.

Response to Approval:

Yeas - [Jackson, Copeland, Robinson, & Gonzalez]

Nays – None

The Motion Passed: 4-0

**New Business**

**Executive Session – 5 ILCS 120/2 (c) (1-21)**

***Left Regular Session to Enter Executive Session at 8:41pm***

**Roll Call:** Trustee(s) Jackson, Robinson, Copeland, & Gonzalez

1. **Personnel Item #505, #506, #507 & #508 (Action Item)**

***Left Executive Session to Re-enter Regular Session at 8:43pm***

**Roll Call:** Trustee(s) Jackson, Robinson, Copeland, & Gonzalez

**President’s Message**

Persons should not entertain any kind of stress.

**Adjournment**

A motion was made by Trustee Robinson and seconded by Trustee Copeland to adjourn the February 24, 2020 Board Meeting.

President Jackson adjourned the February 24, 2020 Board meeting at ***8:45pm***