**DOLTON PUBLIC LIBRARY DISTRICT**

**BOARD OF LIBRARY TRUSTEES**

**Public Relations Committee Meeting**

**Monday, February 10, 2020 at 7:30 pm**

**Minutes**

Held at Dolton Public Library District

14037 Lincoln Avenue

Dolton, IL 60419

**Call to Order**

Trustee Copeland, Chairperson of the Public Relations Committee called the 2.10.20 meeting to order at ***7:40pm***.

**Roll Call**

Present: Trustee(s) Copeland, Robinson and Gonzalez

Also Present: Allyson Withers (Administrative Librarian)

 Lisa Mwesigwa (Business Manager)

**Introduction of Visitors and Public Comments [visitors please keep to no more than two (2) minutes**

None

**Unfinished Business**

1. Report on Community Events

Trustee Copeland told of the various events that took place and that were to happen in the future. One of the major events that she reported on was that Police Chief Mobley, who was the Interim Chief was now sworn in as current Police Chief of Dolton. It was mentioned that the library should proceed with the beginning of a library Facebook page and if others wish to contribute later that would be fine, but this will assist with marketing purposes of the library programs.

1. Furniture for lobby area (discussion)

Once again, the committee discussed types of furniture for seating that is needed for the large lobby area. It was suggested that the trustees could go to see what other libraries have in the way of this, to gain ideas.

1. Display Cases (Discussion) - collectibles – need locked ones

The committee discussed that they were aware of the need to get some new display cases and they would need to be locked ones, in case persons would allow their collectibles to be displayed in them.

1. Census Update – computer usage, training and forum- collaboration

Ms. Withers told of the March 16, 2020 Census Event at the Library, where Census personnel will be on hand to assist Dolton residents with doing their census online.

1. Black History Program(s) and any other events

Ms. Withers told of the upcoming February 29, 2020 Black History Program, as well as, other library upcoming events.

Trustee Gonzalez has a Margaret Burrows lithograph that she wishes to donate to the library for Black History Month, under the conditions that the library get it framed and that if at any time she wishes the lithograph back that she can take it back in her possession. It was suggested by the committee that she have some sort of document by her attorney to accommodate her wishes. She asked that the Administrative Librarian find out the cost of framing this item.

**New Business**

None

**Chairperson’s Message**

None

**Adjournment**

Trustee Copeland adjourned the meeting at ***8:15pm***