**Dolton Public Library District**

**Board of Library Trustees**

**Finance Committee Meeting**

**Monday, February 10, 2020 – 6:30 p.m.**

**Minutes**

Held at Dolton Public Library District

14037 Lincoln Avenue; Dolton, IL 60419

**Call to Order:**

Trustee Robinson, Chairperson of the Finance Committee called the meeting to order at 6:39pm.

**Roll Call:**

Present: Trustee(s) Robinson, Copeland

Also Present: Allyson Withers (Administrative Librarian)

 Lisa Mwesigwa (Business Manager)

**Introduction of Visitors and Public Comments [visitors please keep to no more than 2 minutes]:**

Trustee E. Gonzalez

**Budget to Actual Review:**

1. January 2020
2. Year to Date

Ms. Mwesigwa explained the Flex Shopper situation and that the bank had reimbursed the funds and that she was keeping an eye on the matter.

**Unfinished Business:**

1. E-rate Update

Ms. Mwesigwa explained that the library already got the 471 and the 470 was renewable for a 3-year period.

1. Bank Signatories Update

As soon as the President returns, she can sign the paperwork at the bank and this will be completed.

1. Board Business Operation Administration Policy Update

The committee acknowledged that this could be addressed with revisions to their board by-laws in the future.

 D. Snow Removal Contract (in place)

 This is now in place.

 E. Aramark Proposal – mats (in place)

 This is now in place.

 F. Security RFP (proposals)

 The committee reviewed the three (3) security company proposals and decided that they

 would make a recommendation to the board at the regular meeting. They did ask for

 some additional detailed information to be gained from one of the companies

 G. Per Capita Monies used for Computers

 1. Proposals

 Ms. Mwesigwa explained that she was still attempting to connect with the Board

 Attorney unsuccessfully, since she had been given clearance (permission) from the Board to gather and facilitate this matter once the attorney reviewed, so we could move forward with a purchase using our per capita funds that have been earmarked for this.

 H. Temperature Control Proposal for I.T. Room

 Ms. Mwesigwa explained that this is another proposal that she had sent to the Board

 Attorney to review, but she has had difficulty connecting with her on this matter.

 **New Business**

1. Cannabis Funds for Libraries

Ms. Withers stated that she had contacted the State Senator’s office and confirmed that this 1% does have the possibility of being utilized by public libraries. She explained further that this is similar to the lottery monies to be used for educational purposes, but the State has the option as to and if those monies will be used for such. This is a State issue and the IL Legislature is still attempting to figure out how these monies can be allocated as such. Ms. Withers stated that she would continue to find out more information on the same, so whatever method is needed for the library to request our portion of the funds is requested. Ms. Withers will keep the board apprised as she finds out additional information.

**Chairperson’s Message**

 None

 **Adjournment**

 Trustee P. Robinson adjourned the 2.10.20 Finance Committee meeting at ***7:37pm.***