**DOLTON PUBLIC LIBRARY DISTRICT**

**BOARD OF LIBRARY TRUSTEES**

**Public Relations Committee Meeting**

**Monday, December 9, 2019 at 7:30 pm**

**Minutes**

Held at Dolton Public Library District

14037 Lincoln Avenue

Dolton, IL 60419

**Call to Order:**

Trustee Copeland, who is the Chairperson of the Public Relations Committee called it to order at ***8:31pm***

**Roll Call:**

[Trustee(s)]: Copeland, Robinson and Gonzalez

**Introduction of Visitors and Public Comments [visitors please keep to no more than two (2) minutes:**

Trustee Sorrell

**Unfinished Business:**

Report on Community Events

 Trustee Copeland told all of past, present and future community events

Furniture for lobby area

 The Public Relations Committee discussed some ideas for the lobby and

 even stated that perhaps they could check to see what other libraries have.

Programs/Planning/Budgets

 There was discussion of how the library can increase their programs utilizing the present staff and the budget in place to bring the community

 more so back to the library with programs of interest for them.

Books from Village

 Trustee Copland stated that she still is going to attempt to pursue to get the

 books for the library that were originally meant for us, but now are with

 the Mayor.

**New Business**

 Suggestion Boxes

 There was discussion that the library should have suggestion boxes in

 both the front and back vestibules along with signage there and on the

 Marquee.

Movies

 The committee wanted to make sure that the library not only purchases regular DVDs but also Blue Ray. Ms. Withers noted that now the library purchases the double pack that has the regular and blue ray, so it could suit whatever type

 of DVD player, a patron may have.

Display Cases

 The Public Relations Committee expressed the idea of getting some new display cases

 for the library in the future and they suggested ones similar to Steger or Bloomington

 Public Libraries. Calls were placed to find out where they got their display cases and

 they stated it was somewhere that is no longer in business. The library will keep

 their eyes posted to see if we could locate some at a reasonable cost.

Census Update

 There was discussion of the first program at the library on the 2020 Census and how

 important it is for the community to gain funding. There was also discussion of ways

 that the library could assist with this task.

Artwork

 Trustee Gonzalez donated an original piece of artwork, entitled “Children Playing”. A

 Placard is to be produced and it will be hung in the Youth Services Area.

**Chairperson’s Message**

 None

**Adjournment**

 Trustee Copeland adjourned the Public Relations Committee meeting for 12.9.19 at

 ***9:06 pm.***