**DOLTON PUBLIC LIBRARY DISTRICT**

**BOARD OF LIBRARY TRUSTEES**

**Regular Meeting**

**Monday, July 22, 2019/ 7:00**

**Agenda**

1. **Call to Order**

1. **Roll Call**
2. **Introduction of Visitors and Public Comments [visitors please only take 2 minutes]**
3. **Approval of Meeting Minutes**

**A. Approval of Regular Board Meeting Minutes dated June 24, 2019 (Action Item)**

1. **Approval of Bills and Review of Financial Statements & Payroll [July 2019] (Action Item)**
2. **Communications, Petitions, Resolutions, Ordinances**
3. **Budget Ordinance FY20/ Hearing Notice (Action Item)**
4. **Ordinance to Update Banking Signatories (Action Item)**
5. **Reports of Committees and Officers**
6. **Appointment of New Committee Members**
7. **Public Relations/Marketing Committee (Trustee Copeland – Chairperson)**
8. **Minutes from Public Relations Committee Meeting 7.8.19**
9. **Donation to Dolton Park District Camp (Update)**
10. **National Night Out (Update)**
11. **Books offered to Library (Update)**
12. **Railroad Renovation Project (Update)**
13. **Display Cases - Discussion**
14. **Trustee Board Plaque (Update)**
15. **Finance Committee (Trustee Robinson – Chairperson)**
16. **Minutes from Finance Committee Meeting of 7.8.19**
17. **RFQ – Cleaning Services (Action Item)**
18. **RFQ – Security Services (Action Item)**
19. **Window Treatments (Action Item)**
20. **Vendor Contract (Action Item)**
21. **Meeting Room/Study Room Rental form (Action Item)**
22. **Catering Vendor for Winter Holiday Celebration – Discussion**
23. **Trustee Training (Action Item)**
24. **Labor & Employment**
25. **Building & Grounds/Construction (President Jackson – Chairperson)**

**1. Thornridge usage of room for residency for incoming students**

1. **Policy Committee (Trustee Wallace-Culp - Chairperson)**
2. **Technology Resources Use Policy for Employees (Action Item)**
3. **Internet Computer Safety Policy (Action Item)**
4. **Patron Behavior Policy (Action Item)**
5. **Disposal of Surplus Property Policy (Action Item)**
6. **Floating Holiday for P/T workers under 25 hours (Action Item)**
7. **DPLD Personnel Manual**
8. **Librarian’s Report [Allyson D. Withers]**
9. **Unfinished Business**
10. **New Business**
11. **Executive Session – 5 ILCS 120/2 (c) (1-21)**
12. **Personnel Update**
13. **Vendor Contract Renewal (Action Item)**
14. **President’s Message**
15. **Adjournment**