**ORDINANCE NO.**

**AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND
APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO
DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF
THE DOLTON PUBLIC LIBRARY DISTRICT, DOLTON, ILLINIOIS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022
AND PURPOSES FOR WHICH SUCH APPRORIATIONS ARE MADE AND THE AMOUNTS APPRORIATED FOR EACH OBJECT OR PURPOSE**

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BE IT ORDAINED: by the Board of Trustees of the Dolton Public Library District

SECTION I: The following is the Annual Budget of the Dolton Public Library District for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

**ARTICLE I - GENERAL CORPORATE PURPOSES**

 **Appropriation**

**A. Library Personnel Services:**

 Salaries $350,000.00

 Health Insurance $35,000.00

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 Total Library Personnel Services: $385,000.00

**B: Library Materials:**

 Books $70,000.00

 Periodicals, serials $20,000.00

 Audio Visual $35,000.00

 Software $40,000.00

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 Total Library Materials: $165,000.00

**C: Supplies:**

 Staff purchases $4,500.00

 Office & Library Supplies $50,000.00

 Postage $15,000.00

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 Total Supplies: $69,500.00

**D: Operations & Contractual Services:**

 Staff development, meeting expenses $8,000.00

 Professional association dues $2,500.00

 Board development, expenses $6,000.00

 Bookstore expense $3,000.00

 Computerized circulation system $30,000.00

 SLS (MLS) service fees $3,000.00

 Credit Bureau Charges $2,000.00

 Adult programming $20,000.00

 Children's programming $25,000.00

 Printing $14,000.00

 Legal fees $15,000.00

 Building appraisal $2,500.00

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 Total Operations and Operational Services: $131,000.00

**E. Building, Grounds & Equipment:**

 Utilities $70,000.00

 Equipment purchase $40,000.00

Total Building, Grounds & Equipment: $110,000.00

**F. Contingency Fund:**  $75,000.00

 **\_\_\_\_\_\_\_\_\_\_\_\_**

**TOTAL GENERAL CORPORATE PURPOSE: $ 935,500.00**

**ARTICLE II - INSURANCE PROGRAM ACCOUNT**

For the payment of the cost of liability insurance as provided in Illinois

Compiled Statutes (Property & Umbrella) $21,580.00

For the payment to the cost of employee' s protection under the Unemployment

Insurance Act as provided in Illinois Compiled Statutes $10,000 .00

For the payment of the cost of protection for Worker's Compensation Claims as

Provided in Illinois Compiled Statutes $10,000.00

**TOTAL INSURANCE PROGRAM ACCOUNT:**  **\_\_\_\_\_\_\_\_\_\_\_\_**

  **$41,580.00**

The foregoing appropriations are hereby appropriated to pay the foregoing cost of liability insurance from a special tax, exclusive of and in addition to all other taxes levied as provided by Illinois Compiled Statutes.

**ARTICLE III - AUDIT**

For the payment of the cost of auditing as provided in Illinois Compiled Statutes $15,000.00

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**TOTAL AUDIT: $15,000.00**

**ARTICLE IV - RETIREMENT FUNDS**

For the payment of employer's share of Social Security as provided by law, to be

secured from the proceeds of a special tax in addition to all other taxes $45,000.00

For the payment of Illinois Municipal Retirement Benefits for library employees as

provided by law, to be secured from the proceeds of a special tax in addition to all

other taxes $45,000.00

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**TOTAL RETIREMENT FUNDS: $90,000.00**

**ARTICLE V - MAINTENANCE OF EXISTING BUILDING**

For the payment of a portion of maintenance for the existing library building to be

secured from the proceeds of a special tax in addition to all other taxes pursuant to

the Public Library District Act of 1991 at 75 ILCS 16/35-5(b) $250,000.00

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**TOTAL MAINTENANCE OF EXISTING BUILDING: $250,000.00**

 **GRAND TOTAL: $1,332,080.00**

SECTION II: As part of the annual budget, it is stated:

That the total cash on hand at the beginning of the fiscal year is $1,215,789.37 which includes the first installment of 2019 real estate tax collections.

That the estimated cash expected to be received during the fiscal year from all sources is $1,474,901.00

That the estimated expenditures for the fiscal year are $1,332,080.00.

In the event that there exist unexpended balances of the proceeds received from the annual public library taxes not in excess of the statutory limits, they shall be accumulated and transferred to a Special Reserve Fund pursuant to the Public Library District Act of 1991.

That the estimated cash expected to be on hand at the end of the fiscal year is $0.00.

That the estimated amount of taxes to be received by the Dolton Public Library District during the fiscal year is $1,353,201.

SECTION III: That the following sums of money in the total amount of $1,332,080.00 or so much thereof as may be authorized by law be and the same are hereby appropriated for the corporate purpose of the Dolton Public Library District as hereinafter specified for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

SECTION IV: There is hereby appropriated for the use of necessary expenses for the Dolton Public Library District the following amounts for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

General Corporate Purposes $935,500.00

Insurance Program Account $41,580.00

Audit $15,000.00

Retirement Funds $90,000.00

Maintenance of Existing Building $250,000.00

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 $1,332,080.00

with each such total being divided among the several objects and purposes enumerated, and in the amounts specified in Section I herein, with by reference thereto specifically incorporated herein.

**SUMMARY**

General Corporate Purposes $935,500.00

Insurance Program Account $41,580.00

Audit $15,000.00

Retirement Funds $90,000.00

Maintenance of Existing Building $250,000.00

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**GRAND TOTAL APPROPRIATIONS: $**1,332,080.00

SECTION V: The receipts and revenues of the said Dolton Public Library District derived from sources other than taxation and not specifically appropriated, and all expended balances from the preceding fiscal year and not required for the purposes for which they were appropriated and levied shall constitute the General Fund and shall be placed to the credit of such fund.

SECTION VI: That all unexpended balances of any item or items of any general appropriation made in this ordinance be expended in making up any insufficiency of any item or items in the same general appropriations for the same general purpose or any like appropriations made by this ordinance.

SECTION VII: This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

PASSED this day of August 2021

APPROVED this day of August 2021

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 Sherry Jackson

 President of the Board of Trustees

 Dolton Public Library District

AYES: \_\_\_\_\_\_\_\_\_\_\_\_

NAYES: \_\_\_\_\_\_\_\_\_\_\_\_

ABSTAIN: \_\_\_\_\_\_\_\_\_\_\_\_

PUBLISHED this day of August 2020.

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 Elizabeth Gonzalez

 Secretary of the Board of Trustees

 Dolton Public Library District

**ESTIMATE OF REVENUE**

I, the undersigned , being the duly appointed and now acting chief fiscal officer, do

hereby certify that the follow is an estimate of revenue by sources anticipated to be received by the Dolton Public Library District for the fiscal year 2020-2021.

|  |  |
| --- | --- |
| Revenue from Tax Levy: |  |
| Corporate |  | $1,144,247.00 |
| Audit |  |  9,535.00 |
| Retirement |  |  113,300.00 |
| Insurance |  |  47,977.00 |
| Maintenance (.0002%) |   |  38,142.00 |
| Total Revenue from Tax Levy |  | $1,353,201.00 |
| Additional Income: |  |  |
| Replacement Tax |  | $60,000.00 |
| Interest |  | $500.00 |
| Credit Bureau Collections |  | $100.00 |
| Fines |  | $4,000.00 |
| Contributions |  | $100.00 |
| Copy Machines |  | $12,000.00 |
| Equipment- Public Usage Fees |  | $10,000.00 |
| Lost/Damaged Books Bookstore |  | $1,500.00 |
| Staff Purchase |  | $1,000.00 |
| Per Capita Grant |  | $2,500.00 |
| Miscellaneous Receipts |  | $30,000.00 |
|  |  |  |
| Total Additional Income |  | $121,700.00 |

**GRAND TOTAL: $1,474,901.00**

Subscribed and sworn to before me this day of August 2021.

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 Elizabeth Gonzalez

 Secretary of the Board of Trustees

 Dolton Public Library District